



MOHOKARE
LOCAL MUNICIPALITY



P. O. Box 20, Zastron, 9950
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www.mohokare.gov.za

Mohokare Local Municipality subscribes to the principles of the employment equity act. It is the Municipality's intention to promote equity (race, gender and disability) through the filling of this position.

Applications are invited from suitably qualified persons to fill the following position.

INTERNAL /EXTERNAL ADVERT

Ref No.: UM/Community/09/2025

Position: Unit Manager: Community Services Department

Remuneration: R [401 352.00] per annum

Station: Zastron

Closing Date: [26 September 2025]

Minimum requirements & Experience: Grade 12; Computer Literacy: MS Office; and 5-8 Years relevant experience with supervisory level

Key Competencies: Communication skills, High personal impact. Organizational insight, Negotiation skills, Interpersonal skills. Relationship / partnership skills Leadership skills – the ability to be tough on performance but demonstrate the appropriate care and involvement in the people of the Mohokare's business.

Key performance Areas: Plans, manages and coordinates the key administrative and technical requirements for the Municipality's Satellite Unit through the coordination of head office Municipal functions e.g. revenue and debt collection, safeguarding of municipal assets, management of public amenities, refuse removal, waste water plant operations, management of pounds/ commonages, etc; facilitation of community participation, implementation of policies, procedures, systems and controls guiding critical interventions, applications and outcomes; providing advice and support with respect to specific functional areas and, coordinating the operational dimensions and outcomes ensuring that the Unit priorities are adequately addressed and attended to and, key functional areas are aligned towards sustaining and improving the service delivery in these areas.

For enquiries, contact the Human Resources division on 060 786 4830. ONLY MUNICIPAL APPLICATION FORMS (www.mohokare.gov.za) fully completed and CV as well as certified copies (not older than 6 months) of qualifications and identity document must be submitted for the attention of:

Director Corporate Services

LG Ceba

Mohokare Local Municipality

P.O. Box 20

Zastron

9950

Faxed, emailed and late applications will not be accepted. The successful candidate will be subjected to the verification of qualifications and any relevant checks.

Applicants are respectfully informed that if no notification of appointment is received within 30 days of the closing date, they must accept that their application was unsuccessful. Correspondence will be limited to shortlisted candidates' only. Mohokare Local Municipality reserves the right to/not to make an appointment to the above-advertised position.



Mr. MS Mohale
Acting Municipal Manager